**Frequently Asked Questions**

**Q What is a cashless system?**

A A Cashless Catering System is a solution which is purpose designed to meet the ever evolving needs and demands of the catering provision, required by today’s schools. The Trust-e Cashless Solution allows schools to be better able to provide their students and staff with a faster, more efficient and more appealing meal service.

**Q What is ‘biometric?’**

A Biometric is simply a method of identifying an individual person. The Trust-e Cashless System uses an algorithm based scan, which reads between 50 and 130 points on the finger/thumb. It is not a fingerprint in any way, shape or form and is of use only in the Cashless System.

**Q How does a biometric system work?**

A The information of a pupil or staff member, who has been biometrically registered, is stored on a secure biometric controller within the school, which only your provider, Nationwide Retail Systems, can access with permission from the school. Once an account is credited, the pupil or staff member places their finger/thumb on the EPOS Terminal Biometric Reader, which looks up their account and allows them to purchase items using only this method of identification.

**Q How does my child register on the biometric system?**

A Registration days will take place leading up to the ‘go live’ day of the Cashless System. During these days, registration

 Terminals will be placed in the school. Your child will attend at a requested time and will be required to place their finger/thumb on the Biometric Reader twice to obtain a matching template, which only takes a few seconds. If you have chosen to opt-out of this procedure, your child will be presented with a 4 digit PIN code.

**Q What method of payments can be used to credit an account?**

Any amount (minimum transaction £10) can be credited to an account by way of any of the following methods. Once an account has been credited, the monies cannot be withdrawn and must be spent on the school meal/break services.

 **Online Payments**

 We have introduced online payments in partnership with the Cashless Catering Solution. To make a payment online please go to [www.ParentPay.com](http://www.ParentPay.com)

 **PayPoint**

 If you do not wish to top up online you will be issued with a PayPoint card, which can be used to top up your child’s account at your local PayPoint stores. Payments via PayPoint will take up to 48 hours to be credited to the appropriate account. You can find your local stores by visiting the website below:

 [www.paypoint.co.uk/locator.aspx](http://www.paypoint.co.uk/locator.aspx)

**Q Can I change my child’s ‘daily spend limit?’**

A Yes – the amount your child can spend throughout one day can be changed by written request to the School Finance Office.

**Q What happens if my child’s account is not in credit?**

A A ‘lend’ can be processed at the till, which will then allow a meal to be paid for from an automatic overdraft account, the limit is set at £5 and reminders will be sent via email via ParentPay.

**Q How do ‘free school meal’ entitlements work?**

A All free meal entitlements will be entered on to the system prior to the ‘live’ day.

The Cashless Catering System will, on a daily basis, automatically allocate the appropriate accounts with the free school meal amounts. Pupils with FSM entitlement remain anonymous at all times as all account types are accessed in the exact same manner, regardless of whether paid for or not. Please note that any monies not spent from the daily free meal allocation will not be carried over to the next day.

**Q Can anyone else use my child’s account?**

A No – due to the extensive security on biometric templates, no-one will be able to access your child’s account. As a secondary precaution, a photo image is allocated to each pupil. If your child is using a 4 digit PIN code, which someone obtains and attempts to use, the photograph shown at the till which will alert the operator of a fraudulent sale.

**Q My child has an allergy. Will this be monitored through the Cashless System?**

A Yes – all allergy records registered with the school will be entered on to the Cashless System. When pupils attempt to purchase an item, which contains ingredients that they are allergic to, the system will alert the operator and prevent them from selling the chosen item.

**Q Can I dictate my child’s dietary requirements?**

A The system will automatically register any items that your child cannot consume due to dietary needs or religious reasons so long as the school is aware of them.